



Colorado Air National Guard

Traditional

Position Announcement

COANG 25-019



<https://coang.joint.afpims.mil/Jobs/Air-Traditional/>

POSITION TITLE: Services Craftsman	AFSC: 3F171	OPEN DATE: 27-Feb-25	CLOSE DATE: 30-Apr-25 (updated)
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UNIT OF ACTIVITY/DUTY LOCATION: 233 Space Group Greeley ANG Station, CO 80631	GRADE REQUIREMENT: Minimum: E6 Maximum: E7
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SELECTING SUPERVISOR: Maj Lucas Stephens (updated)	VACANCY 0107956634	PHYSICAL PROFILE: <i>(Officer N/A)</i> PULHES – 333333 X Factor – H ASVAB – G-30
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AREAS OF CONSIDERATION

- | | |
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| <input checked="" type="checkbox"/> Traditional | <input checked="" type="checkbox"/> Nationwide (Military eligible for membership in the COANG) |
| <input checked="" type="checkbox"/> Current COANG members | <input type="checkbox"/> Commissioning Opportunity |
| <input checked="" type="checkbox"/> Enlisted | <input type="checkbox"/> Officer |

All applicants MUST meet the grade requirement and physical/medical requirements outlined

DUTIES AND RESPONSIBILITIES

DUTIES and RESPONSIBILITIES:

1.1. Manages Force Support operations at the Geographically Separated Unit (GSU) level. Improves work methods and procedures to ensure economic operation and customer satisfaction in regards to lodging and meal services for the unit. Executes customer service and support programs and resolves customer complaints. Applies accounting principles to control resources. Requisitions and accounts for subsistence, supplies, and equipment needed to support lodging and meal services programs. Maintains unit readiness program and oversees Cash Count Verification Program, Services Meal Contracts, and Lodging Contract for GSU needs. Establishes and supervises on-base facilities that provide food and lodging to full-time and reserve personnel.

1.2. Inspects and evaluates Force Support activities. Determines effectiveness of service and retail operation programs by analyzing accomplishments with planned program standards and goals. Ensures storage facilities and procedures are in place to adequately safeguard subsistence, equipment, and supplies. Evaluates contractor performance in outsourced Sustainment Services functions.

1.3. Operates food service facilities and equipment. Plans, prepares, and adjusts menus. Determines resource availability, pricing, and merchandise trends. Establishes resale merchandise prices, inventory levels, and safeguarding procedures. Maintains liaison with civilian industry to keep abreast of current trends, product development, and improved customer service techniques. Monitors lodging quarter's occupancy status, and determines and certifies non-availability of transient quarters. Ensures outsources Services and personnel complete necessary Entry Access to execute contracts.

1.4 And other duties as assigned.

DUTIES and RESPONSIBILITIES (Cont'd):

SPECIALTY QUALIFICATIONS:

Applicants must meet all promotion requirements for E-7/MSgt IAW DAFI 36-2502 (Table 10.1), Enlisted Airman Promotion and Demotion Programs, by the close date of this announcement.

For entry, award, and retention of these AFSCs:

1. Ability to speak distinctly.
2. Never been convicted by courts-martial.
3. Never been convicted and sentenced to confinement by a civilian court.
4. No record of disciplinary action for financial irresponsibility, shoplifting, larceny, petty larceny, or theft.

APPLICATION PROCEDURES

Interested applicants who meet the eligibility criteria listed in this announcement may apply by submitting the below listed documents to the location below. Complete applications must be received no later than 2359 on or before the closing date.

Selecting officials have the right to hold package review boards prior to in-person interviews

Incomplete packages will not be considered for the position vacancy

1. Cover Letter identifying the position you are applying for.
2. Civilian or Military Resume.
3. CURRENT (w/in 90 days) Records Review RIP (available on vMPF via AF Portal).
4. CURRENT Points Credit Summary (available on vMPF via AF Portal).
5. CURRENT and PASSING Report of Individual Fitness (from myFitness)
6. Additional requirements:

Add any other documentation you want provided.

*****SUBMIT ELECTRONIC ONLY*****

QUESTIONS?

If you have any questions on package submission you may contact 970-302-0994 or email to the below email addresses. If you have any position related questions please contact the selecting supervisor.

E-MAIL APPLICATIONS TO MPS:

140.WG.HRO.AGR.Office.Org@us.af.mil

OR:

SUBMIT APPLICATIONS VIA

AMRDEC SAFE: <https://safe.apps.mil/>

140.WG.HRO.AGR.Office.Org@us.af.mil

REMARKS

Federal law prohibits the use of government postage for submission of applications.

THE COLORADO NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER

All applicants will be protected under Title VI of the Civil Rights Act of 1964. Eligible applicants will be considered without regard to race, age, religion, marital status, national origin, political affiliation or any other non-merit factor. Due to restrictions in assignment to certain units and AFSC/MOS some positions may have gender restrictions.